

CARES ACT REPORTING ON EMERGENCY FINANCIAL AID GRANTS TO STUDENTS

On March 27, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to Students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under student's cost of attendance, such as food, course materials, technology, health care, and child care. The law requires institutions to report certain information related to the use of these funds. The following information is reported for the period, **April 1, 2021 – June 30, 2021.**

I. This statement shall serve to acknowledge that our institution signed and returned to the US Department of Education the *Certification and Agreement - Emergency Financial Aid Grants to Students*. We further attest that our institution has used, and/or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students.

II. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Student is **\$63,726.**

III. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act **as of June 30, 2021 is \$1,409.82.**

IV. The estimated total number of students at our institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is estimated to be 230 students.

V. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act to date is **<10.**

VI. The following is the method used by our institution to determine which students receive Emergency Financial Aid Grants and how much each student will receive under Section 18004(a)(1) of the CARES Act.

Eligibility

The Grant Funds will be disbursed to each student that is currently enrolled in courses as of July 30, 2021 for the Summer 2021 term, or that has graduated between March 13, 2020 and July 30, 2021 including students who are currently on a Leave of Absence.

Students that have withdrawn from CiAM are **not** eligible.

Procedures

- 1) Eligible students must have completed and returned the required HEERF Student Grant Authorization Form.
- 2) The Grant Funds will be divided equally among all eligible students.
- 3) Once the school receives the Authorization Form, the funds will be disbursed by check, or posted to the student's CiAM account.

- 4) The deadline to submit the Authorization Form is 11:59 PST, Sunday August 15, 2021. No late submissions will be accepted.
- 5) Funds will be disbursed by check or posted to the student's CiAM account within 30 days of receiving the Authorization Form.
- 6) Student disbursements will be tracked using the HEERF Grant template.
- 7) Students who have not cashed/deposited the disbursement checks within 30 calendar days will be contacted by phone and email to ensure the disbursement has been received.
- 8) Upon a 30-calendar day lapse, uncashed disbursements will be subject to Stop Payment and a new disbursement will be issued once communication with the student reconfirming the mailing address has occurred.