



## Affidavit of Financial Support and Form I-20 Application

**Part 1: Applicant Information (Type or Print clearly)** Term applying for (M/D/Y): \_\_\_\_\_

Name (as it appears in your passport). *All students must include a copy of your passport biographical page.*

\_\_\_\_\_

Last First Middle

Date of Birth (M/D/Y) \_\_\_\_\_ Gender: Female \_\_\_\_\_ Male \_\_\_\_\_

Country of BIRTH \_\_\_\_\_ Country of CITIZENSHIP \_\_\_\_\_

### Permanent address in your HOME COUNTRY (Please print clearly)

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province or State \_\_\_\_\_ Zip or Postal Code \_\_\_\_\_

Phone number in HOME COUNTRY \_\_\_\_\_ Phone number in the U.S. \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Estimated Student Expenses	
Indirect Costs (Living Off Campus)	MBA
Room & Board (Living Off Campus)	\$13,046.00
Transportation	\$2,123.00
Personal/Misc.	\$3,399.00
Application Fee	\$50
<b>Total Indirect Costs (Living Off Campus)</b>	<b>\$18,618.00</b>
<b>Cost for Program (Full Time)</b>	<b>\$24,000.00</b>
<b>Total Cost of Expenses for 1 year of the Accelerated MBA Program</b>	<b>\$42,618.00</b>
<b>Total Cost of Expenses for 1 year of the MBA Program</b>	<b>\$30,618.00</b>

- **A bank statement is required along with your Affidavit of Financial Support Form.** The Statement should show a minimum of \$42,618 for the student for 1-year Accelerated MBA program expenses and \$30,618 for the MBA program expenses.
- A student who will be accompanied by a spouse and/or children must submit **additional support of \$4,000 for a spouse and \$3,000 for each child.**
- Attach a copy of your passport (biographical page only) and one for **all dependents** who will accompany you.
- Above expenses are estimated student expenses; do not expect that the student will be able to help support the costs through employment. Employment is strictly controlled by U.S. Citizenship and Immigration Services and very limited.



## Part 2: Financial Sponsor Information

Students requiring a form I-20 must complete this section and supply all appropriate documentation of financial support. The sponsor (including a student sponsoring themselves) must sign below. If more than one sponsor will provide financial support, **each** sponsor must sign our Financial Affidavit form, and **each** sponsor must provide an official **bank statement** showing the availability of the necessary funds (please see Estimated Student Expenses above). Be sure to keep copies of all documents of Financial Support sent to CIAM. You will need this information for: 1) getting a student visa from the US Consulate/Embassy, 2) US Customs and Border Protection upon entry to the United States, or 3) transferring from another US school.

By signing below, the student and sponsor certifies that sufficient financial resources will be available to cover the student's expenses for the duration of his/her MBA study at California Institute of Advanced Management (CIAM). Further, by signing above, the student agrees to maintain adequate health insurance for the duration of MBA study at CIAM.

Sponsor's name (Print)	Relationship to student	Sponsor's Signature	Date
Address of Sponsor	City, Province or State	Country	Amount of Sponsorship (US Dollars) \$ _____
Student's name (Print)		Student's Signature	Date

## Part 3: Dependents Information

Relationship	Family Name or surname (as listed in passport)	Given Name	Date of Birth (M/D/Y)	City /Country of Birth	Country of Citizenship/ Resident	Gender (Female or Male)
Spouse						
Child 1						
Child 2						
Child 3						



## Part 4: Application for Form I-20

- 1) Have you been notified of your admissions to CIAM?  Yes  No  
*(CIAM will issue your form I-20 once you have been admitted and the required financial documents have been received)*
- 2) Are you currently in the US?  Yes  No
- 3) If yes, What type of VISA do you hold? (For example: F1, F2, B1, J1, H1, H4, etc.) \_\_\_\_\_
- 4) Are you currently attending school, OPT, or have attended school in the U.S. on an F-1 visa within the past 5 months?  
 Yes (Fill out the section below)  No (go to next page)

**If you are currently in F-1 Status (please provide the information below):**

School currently attending \_\_\_\_\_

City and State of School \_\_\_\_\_

SEVIS ID: \_\_\_\_\_ SEVIS Advisor Name: \_\_\_\_\_

SEVIS Advisor Phone: \_\_\_\_\_ SEVIS Advisor Email: \_\_\_\_\_

Last Date of Attendance \_\_\_\_\_ SEVIS Transfer Release Date \_\_\_\_\_

*(Please confirm your release date with your advisor)*

Check ONE of the following that indicates for what your new I-20 will be issued:

- Transferring/changing U.S. schools  Reinstatement to F-1 Status

**Do you plan to travel outside the U.S. before school starts?**

- YES** (When and Where: \_\_\_\_\_)
- NO** (If you are an F-1 student, you may receive other information and instructions in regards to school transfer. If you hold another status, we must meet with you before issuing your new form I-20)

If you are currently on OPT (Optional Practical Training), please submit above required documentations (copies) and provide below information:

Name of the school that authorized your OPT \_\_\_\_\_

Month, Day and Year your OPT began \_\_\_\_\_ and ending date \_\_\_\_\_

**Any foreign applicants in the U.S. should submit the following (regardless of your immigration status):**

- ✓ **Copy of your current VISA page in your passport**
- ✓ **Copy of your I-94 form**
- ✓ **Copy of your I-20 or DS-2019, and EAD(Employment Authorization Document) if any**



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## Part 5: Receiving your Form I-20

Hold for pick-up by (please print):

\_\_\_\_\_

Name

\_\_\_\_\_

Phone

\_\_\_\_\_

Email

Mail to the following address (please print):

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

Province

\_\_\_\_\_

Country

**Note:** Please read the instruction on page 4 and complete both pages of this form and mail or email it to the address below. Your I-20 cannot be issued until we have received this completed form and all required documentation of financial support, and your payment of \$80 for the FedEx Express Service fee for shipping your acceptance package (acceptance letter and Form I-20). Please make this payment online in Populi or contact the Cashier's Office at [cashier@ciam.edu](mailto:cashier@ciam.edu) or 1(626)350-1500 for questions.

## Part 6: Applicant's Signature

I certify that all information given above is true and correct. I certify that sufficient financial resources will be available to cover all expenses for the duration of my MBA studies at California Institute of Advanced Management (CIAM). Further, I agree to be responsible for all expenses not covered by the sponsor and to obtain and maintain adequate health insurance coverage throughout enrollment at CIAM.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date



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## Instruction for Completing the Affidavit of Financial Support Form

Applicants holding or applying for an F-1 VISA **MUST** complete and submit the Affidavit of Financial Support form with signatures and appropriate documentation to show proof of funding.

### ❖ Sponsors:

- ✓ If you will use your own personal funds as the source of financial support, you **MUST PROVIDE A BANK STATEMENT** showing the availability of at least \$42,618 for the Accelerated MBA Program and \$30,618 for the MBA Program in liquid assets.
- ✓ If you will be supported by a private sponsor (family member, friend, or private institution), the sponsor must sign the Statement of Financial Obligation below. In addition, sponsors **MUST PROVIDE A BANK STATEMENT** showing the availability of at least \$42,618 for the Accelerated MBA Program and \$30,618 for the MBA Program in liquid assets.
- ✓ If you will be sponsored by a public agency (embassy, home government, public institution, religious organization, etc.), the agency must provide written verification (Letter of financial support or financial guarantee document) that the costs will be covered. Sponsorship statements should reflect the term and year of the application. The verification letter must specify CIAM as the student's school, the validity period of financial support and amount provided.
- ✓ The sponsor(s) must sign our Affidavit of Financial form (please see above for Financial Sponsor Information section).
- ✓ An F-1 student may not act as a sponsor for a fellow F-1 student

### ❖ Financial Documents:

- ✓ Bank statements and financial affidavits must be dated within 6 months of the intended start date or date of extension request. (e.g. your documents should be dated no earlier than Jan 1st, if you are planning to start on June 1st).
- ✓ An official bank statement for a savings, checking or time deposit accounts in your or your sponsor's name.
- ✓ Bank statements must be on bank letterhead and clearly show the account holder's name, name of banking institution.
- ✓ The bank statements of an account(s) should not have any restrictions on your ability to withdraw money to pay for tuition and living expenses in the U.S.
- ✓ If the account is in another person's name, the student must provide a relationship document (e.g. birth certificate, household registrar, etc.). We do not consider investment or retirement accounts.
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- ✓ All financial support documents must be in English, or with an official translation into English from the bank attached.
- ✓ It is recommended to upload your signed financial documents to your Populi Online Application
- ✓ A copy of your bank statement is required prior to the enrollment/registration at CIAM.

### ❖ Dependents

A student who will be accompanied by a spouse and/or children must submit additional support of \$4,000 for a spouse and \$3,000 for each child. You must also submit copies of their passport.

### ❖ Transfer to CIAM

If you currently have F-1 VISA status, contact your International Student Advisor for transfer out procedures. CIAM is unable to issue an I-20 without access to your SEVIS record. Once you receive admissions to CIAM, complete and submit the Affidavit Financial Support and I-20 Application to the Office of Admissions to facilitate the transfer in process.

### ❖ Change of Status

If you are currently in the U.S. with a non-immigrant status and wish to change to F-1 international student, please contact the Office of Admissions for instructions upon being admitted to CIAM. Depending on your status, you may be prohibited from enrolling in classes until U.S. Department of Homeland Security has approved your change of status application.